

**Border Terrier Club of America  
Policies and Procedures Manual**

**Procedure for Applying for Supported Entry Shows**

1. This procedure applies to regional clubs, groups of BTCA members or individual members seeking to have the Border Terrier Club of America support the entry at shows in their area or a regional club or group of members for shows immediately preceding or following the BTCA National Specialty. Shows supported in conjunction with the BTCA National Specialty will have the trophies paid for from the Trophy Donations for the Specialty. Regional clubs, groups of members or individual members must pay for the trophies when they request a supported entry at regular All-Breed Shows. Regional clubs may decide to provide trophies for the Border Terrier entry at an All-Breed show themselves. In that case, the regional club may use any trophy of their choosing with their logo. If a logo is to be used on any trophies offered at a BTCA Supported Entry, it must be the BTCA logo. Trophies may be offered that are not marked with any logo.
2. Applications for supported entry status should be submitted to the BTCA Board via the Corresponding Secretary no later than 6 months prior to the Show.
3. The regional club shall apply for a supported entry on the form included in this manual and include the following for each supported entry submittal:

A completed approval letter on BTCA letterhead addressed to the host club representative following the guidelines, see Sample Letter in manual. A completed approval letter on the BTCA letterhead addressed to the regional club representative. (Contact the BTCA Corresponding Secretary for club letterhead.)
4. The BTCA Corresponding Secretary will forward the request to the Board for polling.
5. No Supported Entries will be approved that conflict with the dates of the BTCA National Specialty.
6. Upon approval, the BTCA Corresponding Secretary will sign the approval letters submitted with the supported entry application to inform the host club and the regional club requesting the supported entry, by regular mail or email, that the board approves of the supported entry.
7. All money reimbursed by the host club for supported entries to the BTCA will be sent back to the regional club, providing that the regional club paid for the trophies. In the event that a regional group (not a club) is supporting the entries, the money reimbursed by the host club will stay in the BTCA treasury. Money refunded by the host clubs for supported shows in conjunction with the national specialty will go into the specialty treasury.

**BTCA Annually Supported Shows**

The BTCA will annually support the Devon Dog Show Association, the Montgomery County Kennel Club and the Earthdog Test, Obedience Trial and Agility Trial that are held in conjunction with MCKC.