

# **Border Terrier Club of America Policies and Procedures Manual**

## **Officer Election Policy (adopted 6/93)**

- (1) Within three days of the election for the Board of Directors, the Secretary will send out a solicitation for all BTCA Board members for nominations or volunteers for officers.
  - (a) Anyone nominating an individual for office must have a written or verbal okay to do so.
  - (b) Nominations must be returned to the Secretary within 14 days.
  - (c) The Secretary may enclose a postcard to be used for nominations.
  
- (2) Twenty days after the nominations are requested, the Secretary will mail a ballot to each Board members listing all nominations.
  - (a) Ballots must be returned to the Secretary within 10 days.
  - (b) In case of a tie, the President will cast the deciding vote.
  - (c) The Secretary may enclose a stamped, addressed envelope with the ballot.
  
- (3) The Secretary will immediately notify each Board member of the election results and prepare a report for the next Borderline.