

**Border Terrier Club of America
Policies and Procedures Manual**

LETTER TO BE SENT TO AN AKC/CKC BREED JUDGE

BORDER TERRIER CLUB OF AMERICA, Inc.
c/o [show. Chairperson's name]
[Address]

[Date]

[Judge's name]
[Judge's address]

BORDER TERRIER CLUB OF AMERICA NATIONAL SPECIALTY – [Date]

Dear [Judge's name],

It is my privilege and pleasure to send you this formal invitation, on behalf of the Border Terrier Club of America, to judge the breed classes at the [year] National Specialty in [location] on [date(s)].

According to the BTCA Policy Manual and Guidelines, your compensation for this judging assignment is up to three days' room and board (including banquets), airfare/travel expenses, fee, gift and a copy of the Specialty video.

In addition, I am required to advise you [for the record] that besides the many and various Challenge Trophies to be awarded in addition to Best of Breed, there are also Judges Awards of Merit to be awarded at the judge's discretion (up to 10% of the dogs in the Best of Breed class), plus a trophy to be awarded for Best Otter Head. There will also be Stud Dog and Brood Bitch classes, a Brace class and Team class.

I am enclosing a copy of this letter, together with a stamped, self-addressed envelope, and request that you sign and return it as your acknowledgment of this judging assignment and its terms.

On behalf of the Border Terrier Club of America, and the [host club name if any] (the Host Club), I look forward to welcoming you to [location] in [month], [year] to judge at our [year] National Specialty.

Sincerely,
BORDER TERRIER CLUB OF AMERICA

[name]
Show Chair
[Telephone No.]
[E-mail address]