

# **Border Terrier Club of America Policies and Procedures Manual**

## **The Border Connections**

The Border Connections is published annually in the spring after membership renewal closes. The suggested layout of the Connections is listed below.

1. Front Cover with Graphics
2. Design Credit will indicate: "Cover art by Susan Walbridge Fisher, Yip Yap Creations."
3. Inside Front Cover: Table of Contents, Database Manager Contact information, Borderline Editor Contact information, BTCA Website address
4. BTCA Membership Directory, listed alphabetical
5. Listing of Regional Clubs and Contact Information
6. BTCA Membership Directory, listed by State
7. District Map
8. Constitution & Bylaws
9. BTCA Policies & Procedures Table of Contents and P&P website address
10. BTCA Membership Application
11. BTCA Ethical Standard
12. BTCA Breed Standard
13. BTCA Versatility Award Application
14. BTCA Register of Merit Application
15. BTCA Supported Entry Sweepstakes Application
16. Application for BTCA Supported Entry
17. BTCA Listing of Awards & Trophies
18. Listing of Miscellaneous Awards recognized at National Specialty
19. Inside Back Cover - listing of BTCA Officers, committees, contacts
20. Back Cover with mailing headers & BTCA Graphics